



OER Growers Autumn Season 2012

Blog

Create post



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LOGIN

- ◉ In order to create a post you should first log in.
- ◉ Go to <http://blog.oergrowers.gr/>



The image shows the WordPress login interface. At the top is the WordPress logo, which consists of a circular 'W' icon followed by the word 'WORDPRESS' in a blue, serif font. Below the logo is a white rectangular box containing the login fields. Inside this box, there is a label 'Username' above a text input field, and a label 'Password' above another text input field. Below the password field is a checkbox labeled 'Remember Me'. To the right of the checkbox is a blue button with the text 'Log In' in white. Below the white box, there is a blue link that says 'Lost your password?' and another blue link that says '← Back to OER Growers Blog'.

Fill in
your
username
and
password
and press
“Log In”

DASHBOARD

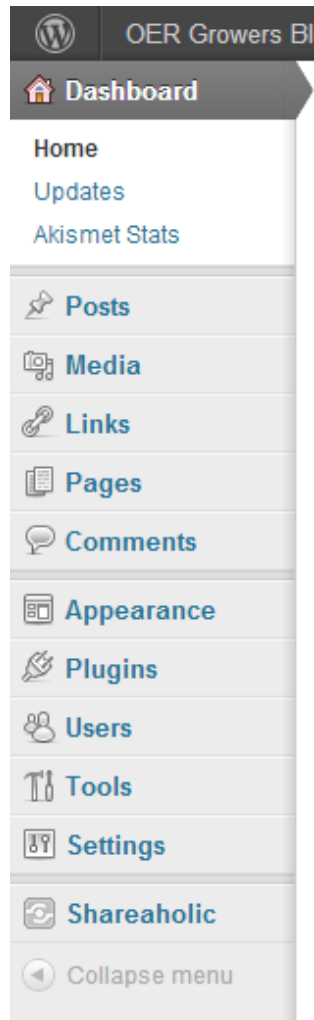
After logging in you are on the main Administration Screen called the Dashboard. The WordPress Dashboard is where you can control all of the functions of your blog.

The screenshot displays the WordPress Dashboard for a user named 'Horndy, William'. The interface is divided into several sections:

- Left Sidebar:** Contains navigation links for Home, Updates, Posts, Media, Links, Pages, Comments, Appearance, Plugins, Users, Tools, and Settings. A 'Collapse menu' link is at the bottom.
- Dashboard Header:** Shows the site name 'WordPress Site', a '+ New' button, the user's name 'Horndy, William', and links for 'Screen Options' and 'Help'.
- Right Now:** A summary section showing 'Content' (1 Post, 1 Page, 1 Category, 0 Tags) and 'Discussion' (1 Comment, 1 Approved, 0 Pending, 0 Spam). It also notes 'Theme Twenty Eleven with 6 Widgets', 'Search Engines Blocked', and 'You are using WordPress 3.3'.
- Recent Comments:** Displays a comment from 'Mr WordPress' on 'Hello world!'. It includes a link to view the post's comments and a status bar showing 'All | Pending (0) | Approved | Spam (0) | Trash (0)'.
- Incoming Links:** Lists recent links, such as 'slivay linked here saying, "jetzt muss Du nur noch http://localhost:8888/wp-4..."' and 'silbert linked here saying, "RO - HQLMSoftware/MicrosoftInternet Mai..."
- Plugins:** Features a 'Most Popular' section with 'Jetpack by WordPress.com (install)' and a 'Newest Plugins' section with 'Socialist - Tracking your Social Reach (install)'. A 'Recently Updated' section shows 'Myspace Events Widget (install)'.
- QuickPress:** A form for creating new posts, including fields for Title, Content, and Tags, with 'Save Draft' and 'Publish' buttons.
- Recent Drafts:** A section stating 'There are no drafts at the moment'.
- WordPress Blog:** Contains news articles, including 'WordPress 3.3 "Sonny" (December 12, 2011)' and 'WordPress 3.3 Release Candidate 3 (December 11, 2011)'. The articles describe the latest version and the release candidate, highlighting new features and bug fixes.
- Other WordPress News:** Lists additional news items, such as 'Matt: Improving Tech Journalism', 'Weblog Tools Collection: WordPress 3.3: 1 Million Downloads', 'WPTavern: Master List Of Issues With WordPress 3.3', 'WPTavern: BuddyPress 1.5.2 Released', and 'Weblog Tools Collection: WordPress Theme Releases for 12/15'.

At the bottom of the dashboard, there is a footer that says 'Thank you for creating with WordPress.' and 'Version 3.3'.

DASHBOARD SIDEBAR



Posts - allows you to write, delete or update a post

Media - allows you to upload or delete images

Comments - allows you to approve or delete comments

Pages - allows you create or delete pages

Setting - allows you to edit the technical information on your blog including the title, subtitle and more.

CREATE NEW POST

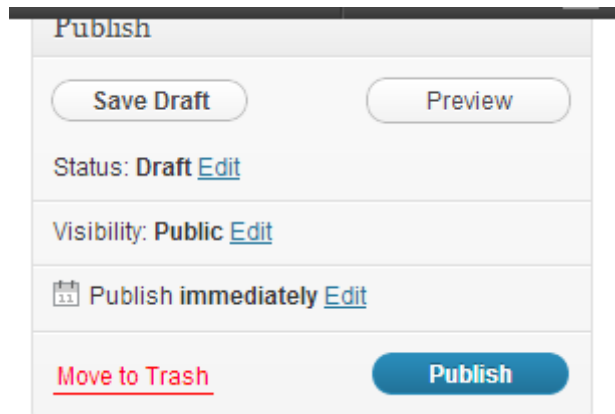
- In the Administration Screen, take a look at the Posts Screen. You can use the tabs under the Posts Menu to write and manage your posts. In order to write your first post press the “Add New” tab.
- Fill in the title
- Write your post
- When you finish press “Publish”

TOOLBAR



There is one common toolbar that is used when writing posts and pages, the formatting toolbar. This initial toolbar contains icons for common formatting actions such as bold, italic, strikethrough, numbered list, bulleted list, alignment, spell check, tag addition and full screen mode.

PUBLISH - DRAFT



The image shows a screenshot of the 'Publish' panel in a WordPress interface. The panel has a title bar labeled 'Publish'. Below the title bar, there are two buttons: 'Save Draft' and 'Preview'. Below these buttons, there are three rows of status information: 'Status: Draft' with an 'Edit' link, 'Visibility: Public' with an 'Edit' link, and 'Publish immediately' with a calendar icon and an 'Edit' link. At the bottom of the panel, there are two buttons: 'Move to Trash' (underlined in red) and 'Publish' (a blue button).

When
you
finish
your post
you can
publish it
or save it
as Draft